



QUICK REFERENCE GUIDE

Mailing Address

MMDT Participant Services
PO Box 8699
Boston, MA 02266-8699

Service Hours

Participant Services Hours: 8:00 a.m. – 6:00 p.m.

Phone and Fax Numbers

Phone: 1-888-965-MMDT(6638)

- Option 1 for Trading
- Option 2 for MMDT Participant Services

Fax: 617-235-7171

Voice Response Unit: 1-855-MMDT-VRU (663-8878)

PLANNING A TRANSACTION OVER \$50 MILLION?

Call MMDT Participant Services if you will be making a large purchase or redemption. This notification enables our Portfolio Managers to properly plan for large fluctuations in cash flow. **Please note: You will still need to enter your transaction.**

TECHNOLOGY PLATFORM

Participant Website MyMMDT.com:

- Obtain Performance Information
- Link to MyMMDT Account Access
- Access Enrollment Documents & Other Forms
- Reference Materials

MyMMDT Online Account Access:

- Obtain Performance Information
- View Participant and Account Balances
- View Transaction History
- Expanded Reporting Functionality
- Purchase/Redemption by Wire or ACH (No Fee)
- Transfer Between Accounts (Cash Portfolio Only)
- Exchange Between Portfolios
- Vendor Payment by Wire or ACH (Cash Portfolio Only)
- Future Date Transactions up to 90 Business Days
- View and Print Electronic Statements
- Perform Maintenance on Account Contact Information

Wiring Instructions

State Street Bank & Trust Company
Boston, MA

Amount (2000): \$_____

BNF (4200) = Attn: MMDT #9905-880-2

RFB (4320) = Participant ID #

OBI (6000) = Pool #, MMDT Account Number

Participant Name: _____

ABA (3400) = 011000028

| Trading Deadlines | Cash Portfolio | Short Term |
|------------------------------|---------------------------|-----------------------------------|
| | Pool #470 | Bond Portfolio Pool #596 |
| Purchase/Redemptions by Wire | 5:00 p.m. | 4:00 p.m. |
| Purchase/Redemptions by ACH | 4:30 p.m. | 4:00 p.m. |
| Transfers Between Accounts | 5:00 p.m. | 4:00 p.m. |
| Exchanges Between Portfolios | 4:00 p.m. | 4:00 p.m. |
| Settlement of Wires | 6:00 p.m. (trade date) | 6:00 p.m. (trade date + 1 day) |

NEED TO CORRECT OR DELETE A TRADE?

Call MMDT Participant Services immediately. Be sure to have your Participant ID#, Personal Identification Number (PIN) and account number readily available.

MyMMDT Mobile Account Access:

- Obtain Performance Information
- View Participant and Account Balances
- Purchase/Redemption by Wire or ACH (No Fee)
- Transfer Between Accounts (Cash Portfolio Only)
- Exchange Between Portfolios
- Future Date Transactions up to 90 Business Days

MyMMDT VRU Account Access:

- Obtain Performance Information
- Obtain Participant and Account Balances
- Obtain Last 10 Transactions
- Obtain Last Dividend Posting
- Purchase/Redemption by Wire or ACH (No Fee)
- Transfer Between Accounts (Cash Portfolio Only)
- Exchange Between Portfolios
- Future Date Transactions up to 90 Business Days